

- A common Abstract for the entire study (in the preliminary pages, before Chapter 1)
- A common Reference List (however named) for the entire study
- All pages numbered in sequence—from Page 1 through the Biographical Sketch.

Unacceptable Usage

The following practices are not acceptable for University of Florida theses and dissertations:

- Omission of material that unites components to form a complete manuscript (for example, omission of the general introductory chapter or the conclusion chapter).
- Reference list (however named) at the end of each chapter.
- All-cap subheadings used by journals for rapid content identification on double column pages.
- Beginning first-level subheadings on separate pages.
- Use of an abstract at the beginning of each chapter.
- Chapters paged individually, with 1 appearing on the first page of each new chapter.
- Use of double-spaced references and any other use obviously based on journal styles not suitable for a unified thesis or dissertation presentation. For example, tables and figures cannot be grouped at the end of the thesis or dissertation. They must be inserted near the text where they are first mentioned; or grouped logically at the end of that chapter.
- Inclusion of coauthored articles, except those portions and materials contributed by the student. Material produced by coauthors should be so noted and cited appropriately. It is the supervisory committee's responsibility to ensure that the thesis or dissertation reflects a sufficient level of original and scholarly work by the candidate.